

**Distance Committee Meeting Minutes**  
**March 30, 2012**  
**HBC 103.2 – Minutes**

**In Attendance:** Mario Aguilar, Terry Barksdale, Robert Bermea, Sharon Duncan, Jose Flores, Scott Gibby, Terry Kotrla, Laura Lucas, Guillermo Martinez, Juan Molina, Phyllis Molina, Clark Peterson, Al Purcell, Charles Quinn, Nick Sarantakes, Gaye Lynn Scott, Gale Spears, Kelly Stockstad, Susan Thomason, Zoe Van Sandt, Robert Cruse, Mike Midgley, Bailey Kral

Minutes to the January 20, 2012 meeting were approved.

**Agenda Items:**

**Student Success Initiative Joint Subcommittee with DLC**

Committee was informed by Robert Bermea and Mike Midgley about a presentation Robert gave to the Student Success Initiative Committee on February 16<sup>th</sup> in regards to comparing student grades in Distance Learning courses vs. face-to-face courses. (Handouts to the SSI Committee were provided to DLC members.) After the presentation, the SSI Committee voted to form a sub-committee between its members and the DLC to look at Student Success for Distance Learning courses.

Mike asked that DLC members interested in being part of that joint subcommittee to contact him/his office. A meeting will be scheduled to look at Student Success for Distance Learning students between members of both committees.

**Distance Learning Training Modules**

Mike Midgley provided administrative information on the Distance Learning Training Modules and implementation information and mentioned it was part of SACS requirements.

Susan Thomason and Laura Lucas talked about the module development and provided a demo of the modules.

**Distance Testing**

Mike Midgley brought up the issue of Distance Testing at the request of Dr. Rhodes. Currently a Distance Learning faculty member can allow or deny a student the ability to do Distance Testing in his/her course and Dr. Rhodes asked that the DLC discuss this issue.

The following motion was made and voted on: *“Distance Testing be made available as an option to all students in every online course offered by ACC.”* Though the motion passed with those in attendance, there was not a quorum, so the motion was sent to those who did not attend. 22 voted Yes, 2 voted No, and 3 did not vote.

As part of shared governance, the motion was sent forward to ACAC for discussion at the April 6<sup>th</sup> meeting.

Distance Testing Procedures and Certification Requirements of Proctoring Services were passed out by Clark Peterson, who handles/coordinates Distance Testing for ACC.

### **Distance Learning Faculty Evaluation Update**

Kirk Kelly provided the group with suggestions from the Faculty/Staff Evaluation Committee regarding the proposed changes the workgroup of the DLC had made. After discussing the Faculty/Staff Evaluation Committee's comments/recommendations, the DLC felt the DL subcommittee work (revisions to form) should remain unchanged.

Robert Bermea indicated that he would resend the discussed DLC comments, about the Faculty and Staff Evaluation Committee's recommendations, back to the Faculty/Staff Evaluation Committee.