

Distance Learning Committee
Friday, October 17, 2008
1:00 – 3:00 p.m., HBC, Room 411
Minutes

Attending: Tim Altanero, Robert Bermea, Sharon Duncan, Scott Gibby, John Kennie, Phyllis Molina, Kelly Petkus, Al Purcell, Richard Smith, Teresa Moore (for Susan Thomason), Rosa Voss (for Ray Valdez)

Committee members introduced. Al Purcell elected co-chair.

Distance Learning Committee – Discussion of functions:

Determine how this committee differs from the Support Services DL Committee?

Distribute committee comments to all members. From this discussion, the committee may revise committee functions.

Send updated committee functions (if any) to ACAC for approval.

Best Practices Admin Rule – Discussion:

Best practices draft Administrative Rule distributed – comments should be sent to Mike Midgley.

Best Practices Issues – Discussion:

Best practices checklist

Minimum standards for DL courses – college-wide or departmental?

Criteria, tools and training for faculty to teach distance learning courses.

A reminder – One of the DL Committee's functions is to develop and recommend standards of good practice for distance learning courses.

Promotion of best practices – Discussion:

Set up panel discussions on Tech Trends Day and January Spring Development Day so that DL faculty can share {Best Practices} information on what works/doesn't work in their DL courses.

Sponsor DL faculty-driven lunchtime discussion groups to talk about their experiences in teaching a DL Course. Provide tips and info to colleagues.

Develop additional training on how to teach via Distance Learning – stressing both pedagogy and technology.

Scott Gibby is working on a 'grant' from THECB on Teaching via DL. There are 10-15 modules.

ACC Departments could select which modules need to be covered.

DL Teaching Certificate – Discussion:

Should there be a certificate that shows competency in teaching a DL Course?

After BP Administrative Rule Implementation, committee develops guidelines and procedures for accompanying rule.