

ACC Meeting Name: Distance Education Committee

Date: November 2, 2018

Time: 1:00 – 2:30

Chair: April Whalen

Location: HLC 2218

Attendees: Rachel Barrera, Latasha Hussey, Nick Sarantakes, Sarah Strong, Kerri Pope, Carol Townsend, April Whalen, Wendy Lym, Zoe VanSandt, Herb Coleman, Donna Moore, Shih-Ting Lee, Suzanne Stambaugh, Wayne Butler, Mieca Johnson, Samuel Echevarria-Cruz

Minutes

**Agenda Item: Approve minutes from last meeting.
Minutes were approved.**

Agenda Item: ACC Blackboard Support

Presenter: Tasha Hussey

Discussion: Tasha created a knowledge base for faculty. The site is de.austincc.edu/support. This replaces the Blackboard help tab. Eventually student information will be added.

Decisions/Actions: Add the hours for the ACC tech help line. Rachel volunteered to help Tasha with adding a link for contact information for faculty instructional support specialist. This is a work in progress. Send any other recommendations to Tasha. latasha.hussey@austincc.edu

Agenda Item: ACC Online to Launch

Presenter: Rachel Barrera

The ACC Online website is to support current and prospective fully online students. There were few responses to the survey that was sent to the committee asking for feedback on the website. Committee was encouraged to submit feedback. The survey can be submitted more than once. Hybrid students will have a different page linked from ACC Online.