

# Distance Learning Committee

November 20, 2009 9:30 – 11 a.m.

HBC, Room 103.2

Minutes

**Attending:** Robert Bermea, Tina Buck, Erika Domatti-Thomas, Sharon Duncan, Scott Gibby, Carol Hirsh, Leigh Kilman (for Julie Todaro), Bill Rainey, Rey Valdez, Jim Webb

## **Review Membership:**

Robert Bermea handed out and reviewed DLC functions and membership.

## **Elect Co-Chair:**

Nominations were placed for DLC co-chairs. Janet Bickham nominated Al Purcell via e-mail prior to the meeting and Tina Buck nominated Scott Gibby during the meeting. A vote was taken by all those attending and so recorded. Since there wasn't a quorum, an email will be sent out to the rest of the committee for voting.

Note: Voting ended Friday Dec. 4, and the results are as follows:  
17 voted for Scott, 5 for Al and 2 did not vote. Congratulations Scott.

## **Accessibility Alternatives for online multimedia materials:**

Bill Rainey brought up the issue of close captioning multimedia for DL courses and other committee members brought up the issue of making sure ADA requirements were met.

After some discussion the group felt that this item should be worked through the College Accessibility Committee and that DLC members were welcome to work with this committee on this issue.

## **Library Services:**

Leigh Kilman informed the committee that beginning January 2010, ACC DL students will be able to use an After Hours "Instant Service," overnight live reference librarian IM/live chat. This pilot program provides expanded after hours library support for ACC Distance Learners as well as other ACC students.

The Library and DL will get information out to the faculty, students and staff about this service.

## **Change/new DL designations:**

Robert Bermea informed the committee about changes to DL designations. With the 2010-2011 Rollover occurring: The OPC Campus (LOC) Designation (and ROOM field) will become DIL. (Distance Learning) The Distance Learning PCM (Personal Computer Modem) designation will become ONL (Online) designation. These changes were approved by the Schedule Development Committee on October 1, 2009.

## **Distance Learning Web pages – Faculty and Student Tools & Resources:**

Robert Bermea mentioned the following resources pages were being added to the DL website: DL Instructor Success Tools and Resources, DL Student Success Tools and Resources

He also mentioned that the Distance Learning site is undergoing a revision.

**Next meeting: Friday, March 26, 2010 HBC 411**